



Department of Medical Education & Research Haryana

Annual Work Plan: The annual working plan of 2022-23 of Medical Education and Research Department is as under:-

Administration Branches dealing with the establishment matters and court cases of the Government Medical Colleges: Joint Director(Admn.), Meenaxee Raj, HCS

Short- term Goals:

1. HRMS

All the Government Medical colleges/ medical institutes that come under the purview of MER Department will be covered under HRMS Portal. The data of all the Officers/employees will be uploaded on this portal as per Government Instruction issued from time to time. All attempts will be made to ensure that the process is finalized in current financial year with quarterly review.

2. Child Care Leave/Casual Leave

Data of employees of HQ as well as all the Government Medical Colleges under the purview of MER department, regarding Child Care Leave of all the Women employees & casual leave will be prepared in online mode by the IT Cell of concerned Medical College in consultation with IT Cell, H.Q. All efforts will be made to ensure that the process is finalized in current financial year with quarterly review.

3. Annual Administrative Report

Annual Administrative Report of the Department has already been approved by the competent Authority up to year 2017-18, However, the Annual Administrative Report of the financial Year 2018-19, 2019-20, 2020-21 have been prepared by the concerned Officers, which are under process. All efforts will be made to ensure that the Annual Administrative Reports for the years 2018-19, 2019-20, 2020-21 are finalized at the earliest.

4. E-Office Implementation

The E-Office Portal for putting up all the files in online mode has been implemented by the Government in all Government Offices. The E-office Portal in H.Q. shall also be implemented as per instruction of Chief Secretary, Haryana

Medium- term goals:

5. Annual Performance Assessment Report Online

Annual Performance Assessment Report of all the Officers will be uploaded by the concern quarter in online mode in a time bound manner. All efforts shall be made to ensure that the process gets finalized in current financial year with quarterly review.

6. Transfer/Deputation.

Data base of employees of H.Q./Government Medical Colleges regarding transfer and deputations shall be maintained by the IT Cell of respective colleges/IT Cell H.Q. so that there is clarity regarding tenure served by these employees on transfer/deputation. Full efforts shall be made to finalize the data base in the current financial year to finalize, prepare and update the same.

7. Court Cases:

To streamline court cases in the Department, a Portal will be developed with help of Education Department an online portal called CCTS Court cases tracking system will be institutionalized in the department which sends prior intimation of Court cases lists within the coming week to the concerned officers in this department.



8. To maintain a data base of employees of the medical Colleges with the Department as many a times it so happens that the Government seeks information regarding man power and the HQ is compelled to take it from Medical colleges leading to delay.

Long-term

9. Filling up of vacant post in the Directorate /Department

As per the report of rationalization of Group A, B, C, & D in Department of Medical Education and Research, steps will be taken to initiate and streamline the recruitment process against these posts as per approval of the Government on the said proposal. A separate recruitment calendar will be drawn up to plan out an indicative recruitment schedule.

10. Service Rules

Department of Medical Education and Research was carved out of the department of Health in the year 2009. The Service Rules of H.Q. for all the categories have not been prepared till now, and service rules Directorate of Health Department Haryana have been adopted w.e.f. 08.11.2013. Therefore, all possible efforts will be made to finalize the draft service rules applicable to the employees of Directorate of Medical Education and Research and get the approval of the State Government for the same

11. Recruitment

Apart from these 05 Government Medical Colleges and 01 Government Aided Medical College and 01 University of Health Sciences at Rohtak are already running in the State of Haryana, the department is in the process of setting up of more Government Medical Colleges at Bhiwani, Jind, Mohindergarh, Sirsa, Palwal, CharkhiDadri, Panchkula, Fatehabad and Yamunanagar and 01 more Health University PDDU, UHS, Kutail, Karnal, setting up of in these places. New nursing colleges are also coming up at Faridabad (2), Rewari, kaithal, Kurukshetra, and Panchkula. Therefore, the recruitment of Assistant Professors in the Nursing Colleges shall be begun with shortly.

12. Creation of Posts:

Various posts will be created according to upcoming new Medical Colleges, Nursing Colleges and Paramedical Colleges also post will be created for Super speciality hospitals.

13. Promotion/ re-designation Cases:

There are many issues pertaining to promotion/re-designation of employees serving in various cadres which has led to multiple litigation from these employees before various Courts of law. All efforts will be made to suggest the streamlining/modification in rules/tenable solutions to work the same out.

14. Pay Anomalies:

It has been observed that there are lot of issues of pay scales equivalence/demand of higher pay scales by employees of one college demanding parity with employees of other colleges/similarly situated employees in other States. Suitable amendments need to be carried out in service rules to curb these practices. Steps needs to be taken by the Department to ensure pay parity between the similarly situated employees, in order to bring down the attrition rate of highly qualified professionals from the Department.

Tender Branch

Dy. Director: Dr. Nishikant

Dy. Superintendent: Ajay Taxak



Assistants: IshanBhalla (Maintenance), Amit Tiwari (Bio-Medical equipment Procurement), Mahipal (Research, Ayushman Bharat and misc.)

A. Biomedical Equipment Procurement:

1. Procurement for Existing Institutes;

Work done till now:

The existing biomedical equipments have been entered on the HMSCL portal and inventory has been prepared. The work of geo-tagging of installed equipment is underway and over 50% work is complete. The consolidated demand for procurement of biomedical equipment has been received from all the Medical colleges.

Short term Goal:

Completion of Geo-tagging of existing equipment. Rationalization of annual demand of all the colleges and consolidation of the same. Put up the file to Government for approval of annual consolidated demand to the Government for approval and sending the consolidated demand to HMSCL both offline and online on portal.

Medium term Goal:

Monitoring and partnering with HMSCL for effective and timely completion of procurement process. Partner with HMSCL and NIC for creation of robust online portal.

Long term Goal:

Consultations for procurement of biomedical equipment for FY 2023-24 shall start in Sep-Oct 2022 so that the demand of budget can also be done accordingly. Study of Gap in availability of biomedical equipment compared to the standard equipment list which is under preparation.

Potential bottlenecks:

We are dependent on relation between HMSCL and NIC for support of Biomedical equipment Portal.

2. Procurement of biomedical equipment for new Medical colleges:

Work done till now:

Standard equipment list of a new Medical college is prepared. Standard specifications of equipment are also ready. One over 600 pages document has been created of equipment and their standardized specifications.

Short term goal:

One final consultation with Technical committees the specifications document will be shared with them for proof reading. Finalizing of consulting agency for equipment procurement for new Medical colleges.

Medium term goal:

Signing of MoU with shortlisted agency and providing the demand and specifications of equipment required at medical college and its attached Hospital to the agency for procurement along with the funds.

Long term Goal:

Timely installation of equipment in the new Medical colleges the procurement shall be entered in the HMSCL portal from starting itself.

B. Biomedical Equipment Maintenance

Work done till now:

The existing biomedical equipments have been entered on the HMSCL portal and inventory has been prepared. The work of geo-tagging of installed equipment is underway and over 50% work is complete. Annual demand for repair maintenance and CMC of existing biomedical equipment was asked from all the medical



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colleges. The annual demand for FY 2022-23 has been received from one college only not from other colleges.

Medium term goal:

The online monitoring of working status of major biomedical equipments will be enabled with help of NIC and HMSCL. Online complaint management of repair, periodic checkup and overall monitoring of service record of major biomedical equipments.

Long term goal:

Seamless monitoring of biomedical equipments from anywhere on an online portal.

Potential bottlenecks:

We are dependent on relation between HMSCL and NIC for support of Biomedical equipment Portal.

C. Research

Work done till now:

Awards for best paper given for first year. The demand of up-gradation of laboratories compiled and got approved from the Government.

Short term goal:

Placing the indent to HMSCL for equipment for up-gradation of laboratories. Notification of committee for advising the Government on research policy of the State.

Medium term goal:

Formulation of biomedical research policy of the State and its notification. Assess the need of any special equipment for putting up budget proposals in next FY.

Long term goal:

Making the Haryana a front runner state in the institutional medical research in the country. Signing of MoUs with prominent institutes of the country for capacity development of the Doctors and staff in research activity.

RTI, Complaints, Ayush, and Miscellaneous.

Dy. Director- Dr. Rajeev Dhanda.

Dy. Superintendent- Sh. SurenderKaushik.

Assistant/Clerk- Sh. Asish Khanna (Assistant), Sh. Deepak Kumar (Clerk).

Action Plan for the financial Year 2022-23

Dr. Rajeev Kumar Dhanda, Deputy Director looking for Complaints, Enquiry, RTI matters, Ayush, and Miscellaneous work of the Department. Also, undersigned is appointed as a SPIO and a Nodal Officer for the Apprenticeship, Gram Darshan Portal, State Specific Action Plan-cum-water security plan, Skill Development.

It is humbly submitted that the that the office of DMER is receiving complaints on daily basis mostly pertain to medical Colleges, Para Medical and others Institutions which are in the Ambit of the DMER and we are trying our best to take up the matter and disposed of accordingly

In this year, we will try our best efforts to disposed off the all pending complaints which are under process at various level and we make a stagey for monitoring and tracing the complaints in more transparent manner and for the same the office will proposed to appoint a Nodal Officer (Complaint) in all Institution under the ambit of MER as a agenda item in coming monthly meeting which is scheduled on dated 26.04.2022 and also the office set the target period to disposed off the complaints, Institutional wise as soon as possible in a below tabulated form:-

| Sr. No. | Immediate Response/ Target | Target period to disposed off |
|----------------|--|--------------------------------------|
| 1. | The complaints pertain to Medical Negligence and sexual Harassment cases | Within period of 1 month |



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| Sr. No. | Medium Response / Target | Target Period to disposed off |
|---------|---|-------------------------------|
| 1. | The complaints pertain to corruption matters and the matter related to General issues /complaints or any miscellaneous issues/complaints. | Within period of 2 months |

| Sr. No. | Long Term Response / Target | Target Period to disposed off |
|---------|---|-------------------------------|
| 1. | The complaint cases related to Admin/promotion/re-designation matters | Within period of 3 months |

RTI Matters:-

As the RTI Cases is time bound and we are doing best effort to provide the information to the applicants with in stipulated time i.e. 1 month and also we fixed the responsibility of providing the information in time manner to the Branch Officer so that unnecessary delay may be avoided.

Ayush Branch:-

The Branch has received a numerous requests to obtain a NOC for opening a new Ayurvedic Colleges and increasing the BAMS Seats. Although, the policy for opening a New Ayurvedic College in the state is under process at the Govt. Level and as soon as the policy will be final/approved the branch will immediately initiate the process of consideration of the application as per rules/norms and regulation/provision of the policy. The branch is also receiving a Internship migration permissions from the students and the same will be provided in time manner i.e. up to maximum 7 days.

Skill Development:-

We will more focus on identified the gap in demand and supply of Skill Manpower in Medical Colleges and accordingly the direction will be given to the Directors of Medical Colleges to prepare the list of eligible employees for the Skill Development and coordinate with the Department of Haryana Skill Development at the level of their District and also share the same data with the State Head Quarter so that the same will be send to the HSDM for expedite the Skill training process.

Apprenticeship:-

There is total no. of employees in the State Head Quarter is 131 and 10% of the Total Employees may be taken as apprentice i.e. 13 and if any demand put up by the admin Branch the same will be uploaded on the portal.

Gram Darshan Portal:-

Only two complaints/request were received on the portal and the same has been rectified. At present there is no complaint is pending at Gram Darshan Portal.

State Specific Action Plan-cum-water security plan:-

The information sought by the Irrigation Department for State Specific Action Plan-cum-water security plan has already been submitted. Nevertheless, if any information/data will be asked by the Irrigation Department the same will be provided on priority basis.

Counselling and Academic branch (C & AB).

Dy. Director- Dr. Sheeba Mohindra.

Dy. Superintendent- Sh. Surender Kaushik.

Assistant /Clerk- Sh. Jagbir Rathee (Assistant) & Sh. Avesh Dhull (Clerk).

Annual Work Plan

The information regarding branches/work being looked after by the undersigned is as under:



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| Branch | Deputy Director | Supdt./Dy. Supdt. | Work allotted |
|---------------------------------|---------------------|----------------------|--|
| Counselling and Academic Branch | Dr. Sheeba Mohindra | Surender Kaushik, DS | Counselling of Under Graduate and Post Graduate Medical/ Dental/ Physiotherapy/ Nursing and Paramedical Courses. |
| Dental Branch | | | All work related to Government and Private Dental Colleges of the State. |
| Fee Branch | | | Fee fixation of Medical/ Dental/ Physiotherapy/ Nursing and Paramedical Institutes in the State. |

D. Counselling Branch:

| | |
|-------------------------------------|---|
| Short term Goal | <ul style="list-style-type: none"> To prepare and finalize the Notification for admissions to Under Graduate and Post Graduate Medical/Dental/Physiotherapy/Nursing and Paramedical Courses for the session 2022-23. To prepare the admission web portal for inviting registrations, choice filling of courses/institute etc. Preparation of allocation logic and online allotment of course/institute based on merit. Conduct of Common Entrance Test for admission to Nursing, Physiotherapy and Paramedical Courses. |
| Midterm Goal/ Long term Goal | <ul style="list-style-type: none"> To revisit the eligibility criteria for admissions to Nursing and Paramedical Courses specially for the in-service candidates. To work upon making the system of online counselling more student friendly and easy. To work upon with all Government and Private colleges for better coordination smoothening of admission process and joining of students after admission. To ensure the timely start of counselling process and academic session. |

E. Dental Branch:

| | |
|-------------------------------------|--|
| Short term Goal | <ul style="list-style-type: none"> Timely dealing of the issues as and when received |
| Midterm Goal/ Long term Goal | <ul style="list-style-type: none"> Increase of seats in Post Graduate courses in PGIDS, Rohtak. Handholding of Dental Colleges for the purpose of upgradation and expansion. To maintain educational standards and patient care level in Private Dental Colleges at par with PGIDS, Rohtak. Maintenance of data base of all the employees and students in Private Dental Colleges. |

F. Fee Branch:

| | |
|-------------------------------------|---|
| Short term Goal | <ul style="list-style-type: none"> Timely dealing of the complaints/issues as and when received. Fixing of fee of paramedical courses in private paramedical institutes. |
| Midterm Goal/ Long term Goal | <ul style="list-style-type: none"> Revision of fee structure in Private Medical Colleges in view of NMC guidelines dated 03.02.2022. To work towards ensuring that no Private Institute charges extra fee other than that notified by the State Government. |

Construction Branch

Joint Director- Dr. Rahul Chawla.

Dy. Superintendent- Sh. Ajay Taxak



Assistant/Clerk- Sh. IshanBhalla (Assistant), Sh. Mehendi Hassan (Clerk) & Sh. Parveen Kumar (Clerk).

Annual Work Plan 2022-23

1. Implementation of Dash Board for real time monitoring of projects.

- Real time monitoring of the milestones to be achieved and the indicators regarding the delay to be put up in the software.
- Payment to be linked with the activity/work completed at the construction site as per the real time monitoring.
- Photographs of the construction site should be uploaded on the software by use of Global Positioning System (GPS).
- Customization of the milestone related data by the Executing Agency be done through an application connected to the software of the project monitoring unit.

2. Strengthening of PMU

Project Monitoring Unit (PMU) was established by the Govt. on 01.08.2019 in which the following contractual posts were approved by the Hon'ble Health Minister, Haryana on a fixed emoluments that will be paid against the project contingency charges.

| Sr. No. | Name of Post | No. of Post | Emoluments/ Salary (Amount in Rs.) |
|---------|--------------------------|-------------|------------------------------------|
| 1. | Superintending Engineer | 01 | 50,000/- |
| 2. | Executive Engineer (XEN) | 02 | 40,000/- |
| 3. | Architect | 01 | 40,000/- |
| 4. | SDO | 02 | 30,000/- |

Accordingly 01 SE, 02 XEN, 01 Architect and 02 SDO were appointed on contractual basis. At present only 01 XEN is working in the PMU. Advertisement has been given for recruitment of 01 SE and 01 XEN.

3. Pt. Deendayal Upadhyaya University of Health Sciences, Kutail at Karnal

Health University as a Centre of Excellence is being established in Village Kutail, District Karnal. The University of Health Sciences Act, 2016 was notified on 21.09.2016 and its amendment was notified on 02.04.2018 vide which University was re-named.

Gram Panchayat, Kutail leased out 144 Acre 2 Marla of land to Department of Medical Education and Research for establishment of Health University. For execution of the project, the work has been awarded on 12.12.2018 to M/s Bridge & Roof. Co. (I) Ltd. a Central Public Sector Undertaking (CPSU) of Government of India. The DPR amounting to Rs. 761.51 Cr has been approved by the Govt. The project will be completed in 27 months. The construction work is in progress and the work has been completed upto 62%.

The University shall have the facilities of Super Specialty Hospital with 750 beds, Academic Block for Post Graduate/Post Doctoral teaching (DM/MCh Courses), along with Research Departments like Biotechnology, Experimental Medicine, and Advance Research Centre in Genetics, Immunology and Virology etc. It shall also have other educational institutions like Dental College, Pharmacy College, Mental Health Institute & Sports Medicine.

Budget Allocation for FY 2022-23: Rs. 249 Cr.

4. Pandit Neki Ram Sharma Government Medical College Bhiwani

The State Government is in the process of establishing a Government Medical College in Bhiwani under the Centrally Sponsored Scheme of MoHFW, Govt. of India i.e. 'Establishing of a Medical College by Upgrading the Existing District Hospital. The construction work has been awarded to M/s Bridge & Roof Co (I) Ltd., a Central Public Sector



Undertaking. The DPR amounting to Rs. 535.55 Cr. has been approved by the Government. The project will be completed in 27 months time. The work is in progress and physical progress of the work is 23%.

Budget Allocation for FY 2022-23: Rs. 150.00 Cr.

5. Government Medical College & Hospital, Village Habitpur District Jind

A new Government Medical College at District Jind is being established by the State Government. Gram Panchayat, Village Haibatpur, District Jind, has given 24 acre 03 Kanal 03 Marla land on long term lease to Medical Education and Research Department for this purpose. The boundary wall has been constructed by PWD (B&R). The work has been awarded to HSRDC- Haryana State Road and Bridges Development Corporation. The DPR amounting to Rs. 663.86 Cr (for Phase-I Rs. 524.23 crore and for Phase-II Rs. 139.63 cr.) has been approved by the Government. MOA has been signed on 03.03.2021 between the Executing Agency i.e. HSRDC and Department of Medical Education & Research, Haryana. The civil works has been awarded to M/s L&T Chennai and progress of physical work is 21%.

Budget Allocation for FY 2022-23: Rs. 100.00 Cr.

6. Government Medical College & Hospital, Village Koriyawas District, Narnaul

A Government medical college is being established at district Narnaul for which Gram Panchayat Koriyawas has given 76 acre 02 Kanal 11 Marla land on long term lease basis to department of Medical Education and Research. The construction work has been awarded to PWD (B&R) Department Haryana and the Detailed Project Report amounting to Rs.598 crore has been approved by the Standing Finance Committee. The construction work is in progress and the work has been completed upto 74%.

Budget Allocation for FY 2022-23: Rs. 100.00 Cr.

7. Government Medical College at District Kaithal

Hon'ble CM has approved for the opening of a new Government Medical Colleges in District Kaithal. Deputy Commissioner Kaithal has proposed the 20 Acre 06 Marla land available at village Sampan Kheri on Kaithal-Karnal Highway. Director Panchayat has been transferred the land in the name of Director Medical Education & Research Haryana. Lease deed has been executed in favour of Director Medical Education & Research Haryana on 11.02.2021.

Bridge & Roof Co. (I) ltd. has been appointed as the Executing Agency for the Project. Detailed Project Report amounting to Rs. 945.3 Cr. has been sent to the Govt. for approval.

Budget Allocation for FY 2022-23: Rs. 30.00 Cr.

8. Government Medical College at District Sirsa

Hon'ble CM has approved for the opening of a new Government Medical Colleges in District Sirsa. Deputy Commissioner has proposed the 21 Acre 13 Marla land available at ChoudharyCharan Singh Haryana Agriculture University Hisar. The Lease deed has been executed in favour of Director Medical Education & Research Haryana on 12.04.2021.

HITES has been appointed as the Executing Agency for the Project. Detailed Project Report amounting to Rs. 988.33 Cr. has been sent to Govt. for approval.



Budget Allocation for FY 2022-23: Rs. 30.00 Cr.

9. Shri Guru Teg Bahadur Sahab, Government Medical College at District Yamunanagar.

Hon'ble CM has approved for the opening of a new Government Medical Colleges in District Yamuna Nagar. Deputy Commissioner has proposed the 20 Acre 12 Marla land available at Village Panjpur District Yamuna Nagar. The lease deed has been executed on 29.12.2021.

Bridge & Roof Co. (I) Ltd. has been appointed as the Executing Agency for the Project. Detailed Project Report amounting to Rs. 997.03 Cr. has been sent to Govt. for approval.

Budget Allocation for FY 2022-23: Rs. 30.00 Cr.

10. Dental College at Shaheed Hasan Khan Mewati Govt. Medical College, Nalhar, Nuh

Construction work of Dental College has been awarded to PWD (B&R), Haryana on 15-02-2019 but now with the approval of Hon'ble CM this work has been transferred from PWD B&R to HSRDC Haryana. The revised DPR amounting to Rs 172.65 Cr. has been approved by SFC-B on 04.10.2021. For establishment of Dental College 05 Acre Land has been earmarked near the premises of SHKM GMC Nalhar, Nuh. The process for acquisition of this land is under process. HSRDC has again invited tender for work and Technical bid will be opened on 28.04.2022.

Budget Allocation for FY 2022-23: Rs. 50.00 Cr.

11. Nursing Colleges in the State

a) Six Govt. Nursing Colleges in District Faridabad, Rewari, Kaithal, Kurukshetra and Panchkula.

Hon'ble CM had made Announcements for setting up Nursing Colleges in District Faridabad, Rewari, Kaithal, Kurukshetra and Panchkula. The land for these 06 Nursing Colleges has been leased out in the name of the Department. The work of construction of these Nursing College has been allotted to HSVP (Haryana Shehri Vikash Pradhikaran). The drawings and the DPR amounting to Rs. 194.30 Cr. has been approved by the Govt. The work has been awarded and shall be completed in 22 months. The work Progress of Nursing Colleges is Sadat Nagar, Rewari (80%), Dayalpur, Faridabad- (80%), Aura, Faridabad- (80%), Dherdu, Kaithal- (80%), Kheri Ram Nagar, Kurukshetra- (80%) and Kherawali, Pinjore, Panchkula- (88%).

b) Opening of Government Nursing College in Safidon, Jind

The Government has started the College of Nursing at Safidon, Jind in rented building with an intake of 60 seats of B.Sc. Nursing. Revenue and Disaster management Department has transferred the 4 Acre land from Education Department to MER Department at free of cost for construction of Government Nursing College at Safidon. Haryana Police Housing Corporation has been appointed as Executing Agency for this project. Architectural Drawings and Detailed Project Report are being prepared by the Executing Agency.

Budget Allocation for FY 2022-23: Rs. 50.00 Cr.



12. Kalpana Chawla Govt. Medical College Karnal – Phase-II

Due to increase in needs of Kalpana Chawla Government Medical College, Karnal with respect to increased patient load, academic needs and requirement of residential quarters for doctors and other staff of the hospital, it was decided to expand the college and hospital under phase-II. The Detailed Project Report amounting to Rs. 373.25 Cr. has been approved by the SFC-C on 12.07.2021. Haryana Police Housing Corporation has been appointed as executing agency of the project. Memorandum of Agreement has been signed with the executing agency on 25.10.2021. The project is expected to be completed in about 30 months. Technical and financial bid has been opened for selection of Civil Contractor and award of work in process.

Budget Allocation for FY 2022-23: Rs. 50.00 Cr.

13. Establishment of AIIMS at Rewari:

Union Finance Minister in his budget speech on 01.02.2019 has announced setting up of 22 AIIMS in Haryana. Gram Panchayat land measuring 224 acres has been identified for the said purpose at Village Manethi, Rewari but since this land is covered by dense vegetation and tree cover planted under Aravali Plantation area, Ministry of Environment, Forest and Climate change. GOI has requested State Government to explore the possibility of another site for this project and a committee for the same was constituted by the Government vide notification dated 02.08.2019.

For the same e-bhoomi portal was opened up for Majra Mustil Bhalkhi and adjoining village Bhalkhi on which a total of 347.49 Acres has been offered. A Meeting of Committee of Secretaries (CoS) was held on 12.04.2021 and 27.04.2021 to finalize the land and negotiations with the land owners. On 27.08.2021 a meeting of High Powered Land Purchase Committee (HPLPC) was held under the Chairmanship of Hon'ble Chief Minister, Haryana for purchase of land through e-bhoomi portal, a committee was constituted headed by Dr. Banwari Lal, Cooperation Minister and comprising of Divisional Commissioner Gurugram, DC Rewari, DMER and CTP HSIIDC to finalize the proposal of additional expectations of the landowners for parting with their land. The total land measuring 200 acre 2 kanal 7 marla out of 347 acre land offered on e-bhoomi portal has been identified and finalized for establishment of AIIMS, Rewari.

14. Construction of Phase-III BPS GMC(W) Khanpur Kalan Sonapat

The Executing Agency NBCC has submitted Detailed Project Report amounting to Rs. 466 Cr. The DPR is being scrutinized by the Department.

15. MCH wing at SHKM GMC NalharNuh

- Administrative approval of Rs. 57.13 Cr. issued dated 20.08.2021.
- Revised working drawings under consideration.

16. Additional works at SHKM GMC Nalhar Nuh

- Administrative approval of Rs83.21 Cr. issued.
- So far progress: Type-D&F Staff Quarters- 92%. Intern Hostel – 92%. Balance work of various houses at Nagina- 62%.
- Extension of time requested for.

17. Office building of Directorate of Medical Education & Research

- Administrative approval of Rs. 38.36 Cr. issued vide Govt. Memo dated 18.03.2020.
- PWD B&R has been appointed as executing agency for execution of the project.



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- Rs. 1.91 Cr. has been released in favour of PWD B&R for initiating the construction work.
- Second basement PCC work has been completed. At present the work is held up due to change in architectural drawings.

Budget Allocation for FY 2022-23: Rs. 10.00 Cr.

(Tender II Branch)

Deputy Director: - Dr. Naresh Kumar

Dy. Superintendent – Sh. Ajay Taxak.

Assistant/Clerk - Sh. Raj Kumar(Assistant Part-I), Sh. Paramveer (Clerk).

Annual Work Plan 2022-23

- Scope:**
1. Purchase of Drugs and consumables
 2. E-tendering of various identified services and CMC's in Medical Colleges.

Short term Goal (3 months):

1. To expedite the process of purchase of drugs and consumables from HMSCL.
2. Timely processing of remaining tenders of various services and CMC of Medical Colleges.
3. Draft of Purchase Policy.

Mid Term Goal (6 months):

1. Collecting data for consumption of drugs and consumables for preparing further demands.
2. Timely start of next tender processes for the services/CMC 3 months prior to their expiry.

Long Term Goal (1 Year):

1. Smoothing of the regular supply of drugs and consumables through HMSCL based on the consumption.
2. Regular yearly tendering of services/CMC with better competitive rates and regular checks on the quality of services provided.

Medical Colleges Branch (MCB).

Dy. Director - Dr. Malti.

Dy. Superintendent – Sh. Surender Kaushik

Assistant/Clerk - Smt. Renu Dudeja, (Assistant)

Annual Work Plan

The information regarding branches/work being looked after by the undersigned is as under:

| Branch | Deputy Director | Supdt./Dy. Supdt. | Work allotted |
|---------------------------------|-----------------|---------------------|---|
| Medical College Branch | Dr. Malti | SurenderKaushik, DS | All Work pertaining to Private Medical Colleges of the State such as grant of NOC, complaints. Conduct of monthly meetings, |
| Service Rules Branch | | R.P Godara, Supdt. | Service Rules of Government Medical Colleges/ Common Service rules. |
| Physiotherapy Branch | | R.P Godara, Supdt | NOC for Physiotherapy Colleges. |
| Management of COVID-19 Branch-I | | R.P Godara, Supdt | Overall COVID-19 management, deployment of healthcare professionals |



G. Medical College Branch:

| | |
|---|--|
| Short term Goal | <ul style="list-style-type: none"> • Timely dealing of the issues as and when received |
| Midterm Goal/ Long term Goal | <ul style="list-style-type: none"> • Start of post-graduate courses in all the private Medical Colleges. • Maintenance of data base of all the employees and students in private Medical Colleges • Handholding of the institutes for the purpose of upgradation and expansion. • Participation/Representation of faculty and students from Pvt. Medical colleges in educational and extra –curricular activities being held in GMCs and vice-versa. • Initiate/ promote Research in private Medical Colleges and incentivization thereof. • To maintain educational standards and patient care level at par with Govt. Medical Colleges |

H. Service Rules Branch:

| | |
|---|--|
| Short term Goal | <ul style="list-style-type: none"> • To get the draft Haryana Medical Education Service Rules approved/vetted from GAD, FD and LR. • To amend the draft Universities of Health Sciences Bill, 2022 and approval from GAD, FD and LR. |
| Midterm Goal/ Long term Goal | <ul style="list-style-type: none"> • To Frame the Rules for the Directorate of Medical Education and Research for Group A to Group D and its approval from competent authorities. • To frame the Rules/Regulations for Haryana State Council for Physiotherapy under Haryana State Council for Physiotherapy Act, 2020 and its approval from competent authorities. • To frame the Rules/Regulations for Haryana Nurses and Nurse Midwives Council under Haryana Nurses and Nurse Midwives Council Act, 2017 and its approval from competent authorities. |

I. Physiotherapy Branch:

| | |
|------------------------|---|
| Short term Goal | <ul style="list-style-type: none"> • Publication of calendar for inviting applications from existing institutes as well as from new applicants. • Regularization/Issuance of No Objection Certificate to already functional Physiotherapy Institutes running in private/deemed Universities to whom NOC has not been issued by the department of MER. |
| Midterm Goal | <ul style="list-style-type: none"> • Ensure availability of infrastructure, manpower and equipment as per the requirements laid down in the policy both in Govt. as well as private physiotherapy institutes. |
| Long term Goal | <ul style="list-style-type: none"> • Maintenance of educational standards in the Physiotherapy Institutes. • Handholding of the institutes for the purpose of upgradation and expansion. • Strategic addition of physiotherapy institutes across the State with a focus on enhanced graduate level education and with well-defined deliverables justifying establishment. • Focus to start post-graduate courses in every institute and in every possible stream and optimal utilization in patient care. • Collaboration/Attachment of the institutes with medical colleges |



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for better and early clinical exposure.

J. Management of COVID-19 Branch-I:

| | |
|---|--|
| Short term Goal | Ensuring completion of training of all the existing doctors/staff in medical colleges in related areas(emergency care,gas-manifold operation etc.) so that no crisis occurs in case of need/emergency situation. |
| Midterm Goal/ Long term Goal | Optimal utilization of the resources and deployment of the staff,if need arises. |

Post Matric Scholarship Branch & IT Cell/E-office

Dy. Director- Dr. Sibadatta Das

Ado. Sh. Satbir Singh

Dy. Superintendent - SatpalSahni.

Assistant/Clerk- Sh. Avesh Dhull(Clerk), Ms Anjali Tanwar (Clerk) Sh. Deepak Paudel (Jr. Programmer) Sh. Rakesh (DEO), Ms. Harmeet Kuar (Comp. Engg.) & Sh. Vipin (DEO).

Annual work Plan:

Deputy Director (IT/PMS)

The undersigned under his provision leading the I.T cell of the Directorate along with Scholarship branch. The I.T branch itself controls over the digitization process of the Govt. working and development in this regard. The scholarship branch looks after the disbursal of Post matric scholarship of the beneficiaries under the ambit of MER

Immediate plan:

- Expansion of workstation by purchasing new desktops so that computer may be made available up to the grass root level worker. Also to replace the systems whose life span already been expired so that efficiency of office work may increase.
- Creating provision for day to day repair of I.T related equipment's so that hampering of the office work may be prevented.
- Voice card purchase for all transmission from central phone to all the branches intercom.
- Recruitment of clerks from HKRN to develop proper scholarship cell for timely disbursal.

Intermediate:

- Integration of HQ to all the field offices through Digital route; by developing administrative Portal where all the administrative information may be updated by the field offices on real time basis.

Long term:

Development of in house capacity by procuring/renting server data space so that all the documents of the office may be stored in digital form.

- Development of statistical until at the Directorate to project annual development, predict result etc.
- Development of programming until so that new projects can be executed within short time.

Paramedical, MPH(M), Allied Health care, Homeopathy branch & Nursing.

Dy. Director - Sh. Savita Mandhar,

Superintendent – Sh. R.P. Godara

Assistant/Clerk- Sh. Subhash Gupta (Assistant Part-I) & Sh. Pyarelal, (Assistant Part-I).

Annual Work Plan

The information regarding branches/ work assigned to the undersigned is as under :

| Branch | Deputy Director | Superintendent/PA | Work allotted |
|-------------|--------------------|-------------------|------------------------|
| Paramedical | Dr. Savita Mandhar | Mr. RamphalGodara | All work pertaining to |



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| | | | |
|---|--|-------------------|---|
| MPHW(M)- | | Mr. RamphalGodara | Govt./Private Paramedical, MPHW(M), Allied Health Care and. |
| Govt/Pvt. Nursing Institutes | | Mr. RamphalGodara | All work pertaining to Govt./Private Nursing Schools/Colleges in the State. |
| Homeopathy | | Mr. RamphalGodara | All work pertaining to Govt./Private Homeopathy Colleges in the State. |
| CM window, CP gram, CM Announcements, Social Media grievances DIPR | | Mrs. Jugnu Saini | All work pertaining to CM window, CP gram, Social Media grievances CM Announcements, DIPR |
| Covid-19 Branch -II | | Mr. RamphalGodara | All work pertaining to Covid-19 Branch -II |

Paramedical, MPHW (M) and Homeopathy

Work done till now:

- Policy for opening new institutions– notified on 05/08/2021
- Functional Institutions:-

| Sr. No | Name of Medical College | Name of Paramedical Course | No. of seats |
|--------|--|--|----------------------------------|
| 1 | Pt. B.D. Sharma PGIMS, Rohtak | 1. B.Sc. (MLT) 2. B.Sc. OT 3. B.Sc. Optometry 4. B.Sc. Radiotherapy 5. B.Sc. Perfusion Technology 6. B.Sc. Radiology and Imaging Technology | 15 10 10 10 10 10 |
| 2 | BPS GMC for Women, KhanpurKalan, Sonapat | 1. B.Sc. Radiography & Imaging Technology 2. Bachelor of Optometry 3. B.Sc. Operation Theatre 4. B.Sc. (Medical Laboratory Technology) | 10 10 10 10 |
| 3 | KCGMC, Karnal | 1. B.Sc. Radiography & Imaging Technology 2. Bachelor of Optometry 3. B.Sc. Operation Theatre 4. B.Sc. (Medical Laboratory Technology) | 10 10 10 10 |
| 4 | SHKM GMC, Nalhar, Nuh | 1. Bachelor of Optometry 2. B.Sc. Operation Theatre 3. B.Sc. (Medical Laboratory Technology) | 10 10 10 |
| 5 | MAMC, Agroha, Hisar | 1. B.Sc. (MLT) 2. B.Sc. OT 3. B.Sc. Optometry | 20 10 10 |



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| Sr. No | Name of Medical College | Name of Paramedical Course | No. of seats |
|--------|-------------------------|---|--------------|
| | | 4. B.Sc. Radiography and Imaging Technology | 10 |
| | | Total seats | 225 |

• **Letter of Intent granted:-**

| Sr. No | Name of Applicant | Name of Paramedical Course |
|--------|--|--|
| 1 | Sarvodaya Hospital & Research Centre, M/S Anshu Hospital Ltd., Faridabad | 1. B.Sc. (MLT) 2. B.Sc. OT 3. B.Sc. Optometry 4. B.Sc. Radiotherapy 5. B.Sc. Perfusion Technology 6. B.Sc. Radiology and Imaging Technology |
| 2 | Adesh Welfare Society, Shahabad Markanda, Kurukshetra | 1. B.Sc. Radiography & Imaging Technology 2. Bachelor of Optometry 3. B.Sc. Operation Theatre 4. B.Sc. (Medical Laboratory Technology) |

- Draft Policy for opening of New Institutions imparting Homeopathic education in the State submitted to the Government.

Short term Goals:

- Inspection for grant of NOC to the institutions who have been granted LOI on receipt of application for NOC.
- Approval of the draft policy for BASLP & BOT courses.

Medium term Goals:

- Handholding of concerned branch for purchase of equipments for the recently opened Paramedical courses in the Govt. Medical colleges.
- Handholding of concerned branch for appointment of faculty in the recently opened Paramedical courses in the Govt. Medical colleges.
- Invitation of applications for the BASLP & BOT courses on approval of the draft policy.
- Ensuring availability of infrastructure and manpower and equipment as per the requirement laid down in the policy both in Govt. and private Paramedical, MPHWH (M) and Homeopathy Institutes in the State.
- The Government of India has notified the National Commission for Allied and Healthcare Profession Act- 2021. Section 22 of the Act has laid down the provision for the constitution and composition of the State Council i.e. State Allied and Healthcare Council. Subsection (1) of the section 22 of the Act is reproduced as under:

“Every State Government shall, by notification, within six months of the date of commencement of this Act, constitute a State Council to be called State Allied and Healthcare Council for exercising such powers and discharging such duties as may be laid down under this Act.”

Initiate necessary action for compliance of above.

Long term Goals:

- Initiation of admission process in the new Paramedical Colleges.



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- Initiation of admission process for the BASLP & BOT courses.
- Shifting of Govt. MPHWS (M) Schools to DMER from Health Department.
- Handholding of concerned branch for provision of faculty in Govt. MPHWS (M) Schools.
- Policy for opening of New Institutions imparting Homeopathic education in the State.
- To maintain educational standards in Paramedical, MPHWS (M) and Homeopathy institutes in the state.
- Handholding of institutes for up gradation and expansion.

Nursing:

Work done till now:

- Inspection of all the Govt. Nursing Schools in the State
- Impressed amount of Rs. 50,000/- to each Govt. Nursing school for day to day needs.
- Policy for opening of New Institutions imparting Nursing education in the State.

Short term Goals:

- Recruitment of staff in Govt. Nursing Colleges in the State.
- Finalization of the Gradation list the teaching faculty in Govt. Nursing Schools.
- Inauguration of 06 Nursing Colleges in the State- Faridabad, Kaithal, Rewari, Kurukshetra and Panchkula.

Medium term Goals:

- Recruitment of staff in Govt. Nursing Schools in the State.
- Devising fresh ACR proformas for the Nursing Faculty.
- Ensuring availability of infrastructure and manpower and equipment as per the requirement laid down in the policy both in Govt. and private Nursing Institutes.

Long term Goals:

- Renovation of the existing Govt. Nursing Schools.
- Conducting admissions in the Freshly opened 06 Nursing Colleges in the State.
- To maintain educational standards in Nursing institutes in the state.
- Handholding of institutes for up gradation and expansion.

CM window, CP gram, CM Announcements, Social Media grievances, DIPR

Goal: Timely disposal of the complaints and timely updation of the portal/information/Activity & achievement notes etc.

Covid-19 Branch-II

Goal: Ensuring timely reporting of Covid-19 from all the Medical Colleges in the State.