



Haryana Government Gazette

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HARYANA GOVERNMENT
MEDICAL EDUCATION AND RESEARCH DEPARTMENT

Notification

The 12th January, 2022

No. 16/6/2021-6HB-IV.— The Governor of Haryana is pleased to issue the Policy for issuance of Letter of Intent (LOI) and No Objection Certificate (NOC) for:

- (a) Establishment of New self financing/ Private Institutions desirous of starting Physiotherapy Education as Bachelor of Physiotherapy Course (BPT Course)/ Masters in Physiotherapy Course (MPT Course)/ Ph.D in Physiotherapy Course in the State;
- (b) For Enhancement of seats in already running institutes offering various Physiotherapy courses in the State of Haryana.

1. Aims And Objectives-

The policy aims at providing quality Education in the field of Physiotherapy in the State of Haryana by way of prescribing comprehensive procedure to ensure establishment of Institutes as per the requirement of present era of high technology and technique. Further, regulation of such Institutes as per the norms to ensure uniformity and to maintain standards of Education to produce clinically competent Physiotherapists.

2. Procedure For Application-

A. Establishment of New self financing/ Private BPT Institution in the State

- (a) The issuance of No Objection Certificate for establishment of New self financing/ Private BPT Institution in the State of Haryana will be a two stage process i.e. issuance of Letter of Intent (LOI) and issuance of No Objection Certificate (NOC).
- (b) Applications for establishment of new BPT Institution in the State of Haryana will be received and processed by the Directorate of Medical Education and Research as per the time frame notified by State Government from time to time.

B. For addition of MPT Course & Ph.D course and Enhancement of seats in already running BPT institutes in the State of Haryana.

- (a) The issuance of No Objection Certificate for addition of MPT Course & Ph.D course and enhancement of seats in already running BPT institutes in the State of Haryana will be one stage process i.e. issuance of No Objection Certificate. Interested applicants may apply directly for issuance of No Objection Certificate.

- (b) Applications for addition of MPT Course & Ph. D course in the State of Haryana will be received and processed by the Directorate of Medical Education and Research as per the time frame notified by the state Government from time to time.
- (c) Applications for enhancement of seats in already running institutes offering various Physiotherapy courses in the State of Haryana will be received and processed by the Directorate of Medical Education and Research per the time frame notified by the state Government from time to time.
- 3. Procedure For Issuance Of Letter Of Intent (LOI)/Essential Requirements For Establishment Of New BPT Institution**
- i. ELIGIBILITY**
- (a) Any Private Self Financing Educational Trust/Charitable Trust/Society/Company registered under the relevant Act, hereafter referred as applicant will be eligible to apply.
- (b) Applicant can apply for Physiotherapy College only in one district in the entire State.
- (c) An application duly filled in prescribed proforma (**Annexure-A**) will only be considered.
- (d) Processing Fee of Rs. 25,000/- as Non-Refundable fee shall have to be deposited in the account of Haryana State Medical Education Society in the shape of Demand Draft in favour of Member Secretary, Haryana State Medical Education Society along with the application/RTGS/NEFT in A/c no. 33321835884, SBI, SCO-14, Sector-10, Panchkula.
- ii. ESSENTIAL REQUIREMENTS**
- (a) **Land:-**
- i. If the course is intended to be started from the premises of NMC permitted/ recognized medical college, no separate land is required. Existing norms of land for medical college will suffice, provided that constructed area/Building norms have been fulfilled as per the requirement.
 - ii. In all other cases, the applicant must provide the land details on which the institution will be established for providing Physiotherapy education. Minimum 1acre land is required for starting the institution. It should be in the name of society/ trust/company applying for the same (sale deed/lease/gift deed etc.).
 - iii. The land should be free from all encumbrances. Affidavit in this regard shall be furnished.
 - iv. Deed- sale deed/lease deed/gift deed etc. shall be furnished duly verified by Revenue Department.
 - v. Map/Aks Sizra of the land shall be furnished duly verified by Revenue Department.
 - vi. Village Map/Location Map/Index Map/Topographic Sketch/City Road Map for easy location/identification of land/Building.
 - vii. Original Land-Use-Certificate/Land Conversion Certificate, allowing the land to be used for educational purpose verified by DTP.
- (b) **Financial status of the applicant:-**
- i. Sources of financing of capital and revenue expenditure.
 - ii. Resource projection and its utilization schedule.
- (c) **Building Plan:-**
- i. Master plan of the proposed site indicating the land use pattern for the proposed institution duly certified by an Architect registered at council.
 - ii. Architect must also certify that the proposed plan is as per zonal regulation issued by statutory body and is as per Haryana building Code.

(d) Hospital:-

If the course is intended to be commenced from the premises of MCI/NMC permitted/recognized Medical College as constituent college, then, there is no requirement for attachment of any other hospital.

- Proof of availability of 300 beds own/attached hospital (Government/Private) for clinical training of 60 students shall be furnished (student: Bed ratio of 1:5). The hospital must be within 30 km radius of the College. College can be attached to maximum five (05) hospitals having indoor and outdoor facility in the following specialties:-

Sr. No.	Specialties
1.	Orthopedics
2.	Surgery including plastic surgery and burns
3.	Gynecology and Obstetrics
4.	Medicine including rheumatology
5.	Neurology
6.	Pediatrics
7.	Respiratory medicine
8.	Cardiology including critical care and cardiothoracic
9.	Radiology
10.	Neurosurgery
Total Beds	300

- Student to bed ratio shall be minimum 1:5 per discipline (mandatory) at various hospitals.
- MOU shall be signed by the institute with the affiliated hospital & MOU should be for at least five years. If the hospital is found to be associated/ attached with more than one institute, NOC/LOI shall be withdrawn with immediately.
- The Chairman/President of the Hospital run by society/trust/company must give the Hospital information in prescribed format (**Annexure-B**) and shall submit an undertaking of association with one institute only in prescribed format (**Annexure-C**).

4. Issue Of Letter Of Intent (LOI)

- After evaluation of documents, Letter of Intent (LOI) may be issued with approval of the State Government, which shall be valid for three years from the date of issuance of LOI during this 3 year time period the applicant shall apply for No Objection Certificate (NOC) after fulfilling the norms and other conditions prescribed from time to time by the State Government/affiliating University etc. No extension beyond one year counted from the date of expiry of 3 year time period will be given for completion of infrastructure failing which LOI stands cancelled automatically.
- In cases where Letter of Intent is denied for non-fulfillment of norms/minimum standards the applicant will be informed accordingly.
- Mere applying for LOI doesn't confer any right on the applicant for grant of NOC. State Government reserves the right to give NOC or otherwise depending upon its own assessment of requirement of Health care professionals.

5. Essential Requirements for NOC for Establishment of New BPT Institution:

- The applicant shall apply for grant of No Objection Certificate (NOC) after fulfilling the norms and other conditions prescribed by the State Government from time to time.
- The proposed institution shall be constructed/opened on the land for which LOI is issued. If any discrepancy is found, the NOC/LOI shall be withdrawn in immediate effect.
- The applicant institution must fulfill the minimal norms as stated below:-

College Building:- for one batch of unit size of 60 students

Space allotment	Units	Minimum norms	Total
Main Office	1	400 sq.ft.	400 sq.ft.
Principal Office	1	300 sq.ft.	300 sq.ft.
Professor's Office	2	250 sq.ft.	500 sq.ft.

Space allotment	Units	Minimum norms	Total
Associate Professor's office	4	150 sq.ft	600 sq.ft.
Assistant Professor's office	6	100 sq.ft.	600 sq.ft.
Staff Room	1	400 sq.ft	400 sq.ft.
Room for other staff	1	400 sq.ft.	400 sq.ft.
Seminar / Audio-visual Hall	1	2000 sq.ft.	2000 sq.ft.
Examination Hall	1	2000 sq.ft.	2000 sq.ft.
Class Rooms	4	650 sq.ft.	2600 sq.ft.
Demonstration Room	2	400 sq.ft.	800 sq.ft.
Library	1	1500 sq.ft.	1500 sq.ft.
Computer Lab	1	800 sq.ft.	800 sq.ft.
Common Room (Boys)	1	400 sq.ft.	400 sq.ft.
Common Room (Girls)	1	400 sq.ft.	400 sq.ft.
Laboratories			
Anatomy	1	800 sq.ft.	800 sq.ft.
Physiology	1	800 sq.ft.	800 sq.ft.
Exercise Therapy Lab	1	1600 sq.ft.	1600 sq.ft.
Electrotherapy Lab	1	1600 sq.ft.	1600 sq.ft.
Biomechanics & Kinesiology Lab	1	800 sq.ft.	800 sq.ft.
Medical Physics & Fundamental of Electrotherapy lab	1	800 sq.ft.	800 sq.ft.
Functional Diagnostic Lab	1	800 sq.ft.	800 sq.ft.
Wax Therapy unit	1	450 sq.ft.	450 sq.ft.
Hydrotherapy unit	1	650 sq.ft.	650 sq.ft.
Mechanotherapy unit	1	450 sq.ft.	450 sq.ft.
Total			22,450 sq. ft.

Hostel Building:-

Sr. No.	Hostel Block	Area (Figures in Sq feet)
1	Single Room/ Double Room	20000 sq.ft.
2	Sanitary	One WC (water closet) & One Bath Room (for 5 students)- 500 sq.ft.
3	Visitor Room/ Recreation Room	500 sq.ft.
4	Reading Room	250 sq.ft.
5	Dining Hall	1500 sq.ft.
6	Kitchen & Store	1000 sq.ft.
	Total	23750 Sq. Ft.

- ❖ Hostel accommodation on lease for hostels is permissible subject to the condition of fulfillment of the norms.
- ❖ There shall be the separate girls and boys hostel.

- (d) Staffing Pattern /Required teaching staff: Following teaching faculty shall be present in the institution before the admission will be carried out in the respective year:-

Before the start of 1st year of BPT course	Professor – 1 Assoc. Prof. – 2 Asst. Prof. – 3 Demonstrator – 2 Jr. Physiotherapist -4
Before the start of 2nd year of BPT course	Professor – 1 Assoc. Prof. – 2 Asst. Prof. – 5 Demonstrator – 3 Jr. Physiotherapist -5
Before the start of 3rd year of BPT course	Professor – 2 Assoc. Prof. – 3 Asst. Prof. – 5 Demonstrator – 3 Jr. Physiotherapist -6
Before the start of 4th year of BPT course	Professor – 2 Assoc. Prof. – 4 Asst. Prof. – 6 Demonstrator – 4 Jr. Physiotherapist -6

Teachers of Specialty Medical Subjects:

- For 1st year BPT, 1 Assistant Professor each for Anatomy, Physiology, Bio-chemistry, English & Computer Applications is required.
- For 2nd year BPT, 1 Assistant Professor each for Pathology, Microbiology, Pharmacology, Psychology & Sociology is required.
- For 3rd year BPT, 1 Assistant Professor each for Orthopedics, General Medicine and Research Methodology & Biostatistics is required.
- For 4th year BPT, 1 Assistant Professor each for General Surgery & Neurology is required.

(Staff for Medical subjects can be appointed as visiting faculty).

Required Non-teaching Staff.

Sr. No.	Post	60 seats
1	Librarian	01
2	Asst. Librarian	01
3	Superintendent	01
4	Accountant	01
5	Assistant	01
6	Clerk/DEO	02
7	Lab Attendants	04
8	Peon/Sweepers/Cleaners	as per the requirement basis

- (e) Hospital/clinical facilities attached with the institute will be verified on physical inspection. Any discrepancy in declaration form and on physical inspection will lead to cancellation of LOI/non-grant of NOC.

6. Essential Requirements for NOC for Starting MPT Course.

Only those applicants will be eligible to apply for MPT Course who are already running BPT courses and 1st batch of BPT Course has already passed out. Further, permission shall not be granted for starting MPT Course in more than two streams/speciality at one time. After the grant of MPT course to the applicant, the new application will be allowed after the first batch of earlier granted MPT course/speciality has passed out. The interested applicants shall submit the following along with the request application for NOC. The information provided shall be verified by inspection committee.

- **Processing Fee** of Rs.25,000/- as Non-Refundable fee shall have to be deposited in the account of Haryana State Medical Education Society in the shape of Demand Draft in favour of Member Secretary, Haryana State Medical Education Society along with the application/ RTGS/NEFT in A/c no. 33321835884, SBI, SCO-14, Sector-10, Panchkula.
- **Land-** There shall be no separate land required for starting MPT course. Requirement must be furnished in terms of physical infrastructure, Manpower etc.
- **College Building** – In addition to the space mentioned for undergraduate programme, the following are the requirements:
 - i. **Classroom** - 02 rooms of 400 sq.ft. (each) in addition to the infrastructure of BPT.
 - ii. **Laboratory** - In addition to the space mentioned for Undergraduate programme, each lab shall have an additional area of 600 sq.ft to accommodate the equipment required for Postgraduate teaching.

The laboratories should be provided with the following mandatory equipments.

- a. **Neuro-Physiotherapy Laboratory- 800 sq.ft. area**
 - i. 2 Channel EMG with nerve-conduction testing facility
 - ii. Biofeedback unit with the facility to do quantitative analysis and therapy
 - iii. Sensory integration kits
 - iv. Balance boards
 - v. Video camera and player (with jog shuttle facility) for movement analysis-desirable
 - vi. Motion Analyzer – desirable
 - vii. Balance master –desirable
- b. **Orthopedic Physiotherapy Laboratory- 800 sq. ft. area**
 - i. Dynamometer
 - ii. Hand Evaluation kit
 - iii. Biofeedback unit with facility EMG unit with integrated analysis software provided
 - iv. Video camera and player (with jog shuttle facility) for movement analysis desirable
 - v. Isokinetic Unit – desirable
 - vi. Motion analysis – desirable
- c. **Cardio-Pulmonary Laboratory- 800 sq.ft. area**
 - i. Ergometer (Treadmill/Bicycle with arm and leg unit)
 - ii. Spirometer Portable
 - iii. Peak Flow meters
 - iv. Mannequin for CPR Training
 - v. Body composition Analyzer – desirable
 - vi. Energy consumption analyzer – desirable
- d. **Paediatric Laboratory- 800 sq.ft. area**
 - i. Well equipped Play room
 - ii. Sensory integration kit
 - iii. Swiss balls
 - iv. Positioning devices

e. Sports Physiotherapy Laboratory- 800 sq.ft. area

- i. Fitness measurement instrumentation
- ii. Access to sports centre/gym
- iii. Tie up with a sports team

iii. Library facilities :

In addition to books requirement for undergraduate teaching additional adequate reference books to cater to the post graduate studies should be provided. Minimum 5 indexed international journals should be provided for with additional journal in each elective area/speciality. In addition, reference books, Audio visual facility, Over Head Projector (OHP) Slide projector, Computer, Internet facility is to be provided.

iv. Clinical Facilities:

If the course is intended to be started from the Premises of NMC permitted/recognized Medical College as constituent college, there is no requirement for attachment of any other hospital or else Memorandum of Understanding for clinical training should be made with specialty hospitals having the specialty of Musculoskeletal/ Trauma Units, Neurology/ Neurosurgery, Cardio Pulmonary unit with intensive care facilities, paediatrics, Community Physiotherapy and Sports unit. In either case each teaching unit shall accommodate 6 PG students only. Both training on in-door as well as out-door patients should be provided for. The MPT guide to student ratio shall be 1:3 in every circumstances.

v. Financial status:

Whether additional funds is provided for P.G. course by the management

Details.....

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7. Essential Requirements for starting Ph.D Course.

- Only those applicants are eligible to apply for Ph.D Course who are already running BPT and MPT courses and 1st batch of MPT Course is already passed out. The interested applicants shall submit the request application and Processing Fee of Rs.25000/- as Non-Refundable fee which shall have to be deposited in the account of Haryana State Medical Education Society in the shape of Demand Draft in favour of Member Secretary, Haryana State Medical Education Society along with the application/RTGS/NEFT in A/c no. 33321835884, SBI, SCO-14, Sector-10, Panchkula.
The Ph.D Programme shall be regulated as per University Grants Commission (Minimum Standards and Procedure for Award of Ph.D Degree) Regulations, 2016 or as amended from time to time.

8. Enhancement of Seats:

- i. Institutes may apply directly for issuance of No Objection Certificate in case the first batch of BPT/MPT has passed out.
- ii. The applicant will deposit the application for Enhancement of seats along with non-refundable processing fee Rs.25,000/-. The fee shall have to be deposited in the account of Haryana State Medical Education Society in the shape of Demand Draft in favour of Member Secretary, Haryana State Medical Education Society/ RTGS/NEFT in A/c no. 33321835884, SBI, SCO-14, Sector-10, Panchkula.
- iii. No institute is entitled to apply for Enhancement of seats till the 1st batch of the respective course has passed out. The enhancement will be considered only in the speciality which is already continued by the institute.
- iv. No Institute will be allowed more than two batch unit size as the enhancement. Further the unit size cannot be divided provided the norms double to the minimum norms are there.
- v. NOC is required to be issued by the State Government for enhancement of seats after conducting inspection.

Inspection:

- i. There will be no inspection for issuance of Letter of Intent (LOI). LOI will be issued by the Government on the basis of scrutiny and subsequent verification of the documents submitted with the application as per the requirement of the policy. If documents are found incorrect/incomplete LOI application shall be rejected and no communication will be done for the same.
- ii. Inspection will be carried out by the inspection committee constituted by the Director Medical Education & Research for issuance of NOC by the State Government for establishment of New self

financing/ Private BPT Institutions, for addition of New course (MPT and Ph.D) in already functional private BPT institutions and for enhancement of seats in already running institutes offering various Physiotherapy courses in the State of Haryana. Inspection committee shall inspect the institutes taking into consideration the requirements of NOC in the prescribed format attached as (**Annexure – D**).

9. Bank guarantee:

Security in the shape of Bank Guarantee issued by any scheduled commercial bank should be pledged in favour of the Director Medical Education & Research, Haryana valid for 05 years at first instance. No Objection Certificate shall not be issued to any applicant, if found suitable, till the deposition of bank guarantee of the requisite amount by the applicant. The applicant will apply for renewal of bank guarantee for another term of five years, at least six months in advance before the date of expiry. No admission shall be allowed in any institute in absence of valid bank guarantee deposited with the department. The amount for each course is as under:-

Sr. No.	Course	Bank Guarantee
1	BPT	Rs.25.00 lac.
2	MPT	Rs.10.00 lac./per speciality
3	Ph.D	Rs.10.00 lac./per batch per speciality

State Govt. reserves the right to receive the bank guarantees to meet out any eventuality for the completion of course of the students by any means. An undertaking shall have to be submitted by the applicant to this effect.

10. Issuance Of NOC:

- i. The applicant to whom LOI has been issued for establishment of new BPT institution shall be required to submit application to the Director Medical Education & Research, conveying its readiness for inspection for issuance of NOC well within time before the expiry of the Letter of Intent (i.e. within 3 years). Based on the Inspection Report, application will be considered for issuance of No Objection Certificate (NOC) by the State Government. If no admissions are made by the institute after 5 years of issuance of NOC (counted from the date of issuance), the NOC stands withdrawn.

11. Regulation under Haryana Private Health Science Educational Institutions:

(Regulation of Admission, fixation of fee and maintenance of Educational Standards) Act, 2012 notwithstanding anything contained in this policy, if any institute fails to comply with the directions issued by State Government, Haryana State Physiotherapy Council, or affiliating University, the applicant shall be liable to be regulated and penalized under the Haryana Private Health Sciences Educational Institutions (Regulation of Admission, fixation of fee and maintenance of Educational Standards) Act, 2012.

12. Admission and Fees:

- a. Admission of students shall be made as per the rules/procedure prescribed by the State Government from time to time.
- b. Tuition fees and other charges admissible for Physiotherapy Courses shall be as notified by the State Government from time to time.

13. Seats:

State Government may allocate seats as per unit size shown below.

Courses	Batch strength
BPT	60 seats
MPT	10 seats per specialty
Ph.D	06 seats (in total) to one institution

14. Commencement of Course:

No Institute will be allowed to commence the course or seek admissions without obtaining affiliation from Haryana State Physiotherapy Council/affiliating University as the case may be or any other Regulatory Body authorized by the State Government/Central Government. The admission process in all such institution shall be carried by the State Govt. in the manner prescribed from time to time.

15. Appeal:

Appeal to any order of Director Medical Education and Research issued from time to time shall lie before Administrative Secretary of the Department of Medical Education & Research.

Chandigarh:
The 11th January, 2022.

DR. G. ANUPAMA,
Principal Secretary to Government Haryana,
Medical Education & Research Department, Chandigarh.

APPLICATION FORM FOR ISSUANCE OF LETTER OF INTENT

(TO BE FILLED IN CAPITAL LETTERS ONLY)

1. Name of the Society/Trust/Company etc. **(Trust deed/Registration Certificate attested by the notary to be attached)**

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(Members registered under Society/Trust in the sub-registrar office shall be submitted).

2. Name of the Chairperson/Secretary of Trust

Contact No.										(O) _____									
Fax: _____																			
(M): _____																			
E-mail: _____																			

3. Address of the Society/Trust/Mission etc.

City/Town										Tehsil/Taluk									
District										Pin Code									
State																			

4. Registration No. of Society _____

5. PAN No.

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6. Registration under section 12 A of the IT Act- Yes/No
Exemption claimed, if any- _____

7. Name of the Institution
- | | | | | | | | | | | | | | | | | | | | |
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8. Address of the Institution
- | | | | | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | | | | |
| City/Town | | | | | | | | | | Tehsil/Taluk | | | | | | | | | |
| District | | | | | | | | | | Pin Code | | | | | | | | | |
| State | | | | | | | | | | | | | | | | | | | |

9. Course applied for (Please mark)

✓

Name of the course	BPT	MPT	Ph.D

10. In case of MPT or Ph.D, details of BPT Course located in the same building duly approved by State Government and is affiliated/ recognized by HSPC/University

Sr. No.	Course Name	NOC No. & Date	Unit Size	HSPC Consent letter No. & Date	Name of the affiliating University
1.	BPT				

11. Land details _____

12. CLU from concerned competent authority (if applicable)- _____

13. Proof of Land Deed _____

14. Sources of finances, resource projection and utilization schedule _____

15. Building Plan/Architectural Master Plan _____

16. Clinical Facilities

1. - Name of the Parent Hospital : _____

- No. of Beds : _____

- Proof of the Hospital being a Parent Hospital : _____

- Pollution control board certificate of the Hospital : _____

2. - Name of the Affiliated Hospital, if any with no. of Beds (Minimum 300 bedded Hospital) : _____

- Pollution control board certificate of the affiliated Hospital to be attached : _____

(All Documents duly attested by Notary)

17. Detail of the Fee Deposited in the account of Haryana State Medical Education Society

I/we _____ hereby certify that above application has been submitted with best of my knowledge and no facts have been concealed. I/We hereby abide by all the instructions and directions issued by Government/DMER from time to time and admit to be governed by Haryana Private Health Sciences Educational Institutions (Regulation of Admission, fixation of fee and maintenance of Educational Standard) Act, 2012.

(Sd.)...

Name/Designation of applicant

Annexure-B

HOSPITAL - INFORMATION

1. Name of the Hospital: _____

2. Address: _____

3. Telephone No. _____ Fax No. _____

4. Whether the Hospital is

- Owned
- Attached Hospital (Govt. / Civil / Private)

5. DISTANCE FROM THE COLLEGE:.....

6. SPECIALITIES AVAILABLE:

Sr. No.	Specialties	✓ (Tick the available facility)	No. of beds in the speciality
1	Orthopedics		
2	Surgery including plastic surgery and burns		
3	Gynecology and Obstetrics		
4	Medicine including rheumatology		
5	Neurology		
6	Pediatrics		
7	Respiratory medicine		
8	Cardiology including critical care and cardiothoracic		
9	Radiology		
10	Neurosurgery		
Total Beds			

7. Student Bed Ratio (Under graduate) : _____

8. Average Bed Occupancy in% : - _____

9. Whether Hospital is registered under any act under Local authority like Corporation, Municipality, Grampanchayat, etc.:

(Please attach copy of registration certificate)

10. Whether casualty is available and functional : Yes\No

11. Whether separate Registration room is available at OPD?: _____

a. Number of total patients registered in last year: _____

b. Number of New Patient registered on daily average: _____

c. Number of Old patient registered on daily average: _____

d. Average Number of patients attending OPD (current year): _____

e. Whether records of patient registration are well maintained: _____

**DECLARATION TO BE SUBMITTED BY THE ATTACHED HOSPITAL
(TO BE FURNISHED ON OFFICAL LETTER HEAD)**

Name of the Hospital: _____

Address of the Hospital: _____

I in the capacity ofis the authorized signatory for this Hospital.

- 1) I declare that this hospital is not attached to any Nursing School/College or Physiotherapy College for providing practical training facilities to students.

I.....Designation.....hereby give consent for attachment of this hospital to.....(Name of the Physiotherapy Institution).....for running.....(BPT/MPT/Ph.D). Adequate No. of Beds/distribution of beds and other facilities as per the Norms are available in the Hospital. All arrangements for training of students as per the Norms shall be ensured.

I declare that the desirable student patient ratio shall be maintained.

Number of Beds strength of our Hospital is _____

Name in Block Letters _____

Signature _____

Designation _____

Pan No. _____

E.mail ID _____

Mobile No. _____

Annexure-D**College Building:-**

Space allotment	Units	Total	Available
Main Office	1	400 sq.ft.	
Principal Office	1	300 sq.ft.	
Professor's Office	2	500 sq.ft.	
Associate Professor's office	4	600 sq.ft.	
Assistant Professor's office	6	600 sq.ft.	
Staff Room	1	400 sq.ft.	
Room for other staff	1	400 sq.ft.	
Seminar / Audio-visual Hall	1	2000 sq.ft.	
Examination Hall	1	2000 sq.ft.	
Class Rooms	4	2600 sq.ft.	
Demonstration Room	2	800 sq.ft.	
Library	1	1500 sq.ft.	
Computer Lab	1	800 sq.ft.	
Common Room (Boys)	1	400 sq.ft.	
Common Room (Girls)	1	400 sq.ft.	
Laboratories			
Anatomy	1	800 sq.ft.	
Physiology	1	800 sq.ft.	
Exercise Therapy Lab	1	1600 sq.ft.	
Electrotherapy Lab	1	1600 sq.ft.	
Biomechanics & Kinesiology Lab	1	800 sq.ft.	
Medical Physics & Fundamental of Electrotherapy lab	1	800 sq.ft.	
Functional Diagnostic Lab	1	800 sq.ft.	
Wax Therapy unit	1	450 sq.ft.	
Hydrotherapy unit	1	650 sq.ft.	
Mechanotherapy unit	1	450 sq.ft.	
Total		22,450 sq. ft.	

Hostel Building:-

Sr. No.	Hostel Block	Area (Figures in Sq feet)
1	Single Room/ Double Room	20000 sq.ft.
2	Sanitary	One WC (water closet) & One Bath Room (for 5 students)- 500 sq.ft.
3	Visitor Room/ Recreation Room	500 sq.ft.
4	Reading Room	250 sq.ft.
5	Dining Hall	1500 sq.ft.
6	Kitchen & Store	1000 sq.ft.
	Total	23750 Sq. Ft.

- ❖ Hostel accommodation on lease for hostels is permissible subject to the condition of fulfillment of the norms.
- ❖ There shall be the separate girls and boys hostel.

LABORATORIES**A. FUNCTIONAL DIAGNOSTIC LAB(ELECTRODIAGNOSIS LAB):**

- a. Space available for department ----- sq.ft.
- b. Whether w/c facility is attached? -----
- c. Whether Departmental Library is maintained-----
If yes, then number of available books-----
- d. Whether Stock book registers are available? -----
Whether Certified and well maintained? -----
- e. Whether students attendance record is available ? :-----
- f. Whether record of internal Assessment is well maintained? :-----
- g. Number of Charts available : -----
- h. Number of Models available -----
- i. Whether term wise distributed syllabus is followed? :-----
- j. Any other important thing to specify? -----

(Please attach detail list of available furniture, chart, models, samples, specimen, photographs, instruments, equipments available at department for teaching and academic purposes.)

S. No.	Name of Equipment	Number of Equipments required		
		Up to 40 seats	41-60 Seats	Available
1	Diagnostic Electrical Stimulator with Facility to draw SD Curve	4	8	
2	Biofeedback Unit	1	1	
3	E.M.G./NCV/EP Unit	1	1	

B. EXERCISE TOLERANCE AND FITNESS LAB:

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 seats	41-60 seats	Available
1	TMT Unit	1	1	
2	Bicycle Ergometer Having speedometer and Adjustable Load	1	2	
3	Skin Fold Calipers	3	5	
4	Weighing Scale with Height Measuring Facility	3	5	
5	Spiro meter and Peak flow meter	2 each	3 each	
6	Pulse Oximeter	2each	3 each	
7	Mannequins for CPR training	1	2	
8	Hand Evaluation Kit	1	2	
9	Dynamometer (Hand, Back-leg-chest)	1	2	
10	Sensory Integration Kit	1	2	
11	Body Composition Analyser	1	1	

C. BIOMECHANICS and KINESIOLOGY:

Name of H.O.D. -----

- a. Space available for department : -----
- b. Whether w/c facility is attached? :-----
- c. Whether Departmental Library is maintained : -----
If yes, then number of available books : -----
- d. Whether Stock book registers are available? :-----
Whether Certified and well maintained? :-----

- e. Whether students attendance record is available? :-----
- f. Whether record of internal Assessment is well maintained? :-----
- g. Number of Charts available: -----
- h. Number of Models available: -----
- i. Whether term wise distributed syllabus is followed? :-----
- j. Any other important thing to specify?-----

(Please attach detail list of available furniture, chart, models, samples, specimen, photographs, instruments, equipments available at department for teaching and academic purposes.)

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 seats	41-60 seats	Available
1	Full Size Postural Mirrors	1	2	
2	Plumb Line	8	12	
3	Various Orthosis & Proshesis for demonstration	1 set	2 sets	
4	Goniometers (360, 180 & Finger)	6 sets	8 sets	
5	Stadiometer	1	2	
6	Weighing machine	1	2	
7	Measuring Tapes	6	8	

Desirable Units: Isokinetic Unit & Gait Analysis Unit.

D. MEDICAL PHYSICS AND FUNDAMENTALS OF ELECTROTHERAPY LAB:

Name of H.O.D. : _____

- a. Space available for department : ----- sq.ft.
- b. Whether w/c facility is attached? :-----
- c. Whether Departmental Library is maintained :-----
If yes, then number of available books :-----
- d. Whether Stock book registers are available? :-----
Whether Certified and well maintained? :-----
- e. Whether students attendance record is available? :-----
- f. Whether record of internal Assessment is well maintained? :-----
- g. Number of Charts available :-----
- h. Number of Models available :-----
- i. Whether term wise distributed syllabus is followed? :-----
- j. Any other important thing to specify? -----

(Please attach detail list of available furniture, chart, models, samples, specimen, photographs, instruments, equipments available at department for teaching and academic purposes.)

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 seats	41-60 seats	Available
1	Galvanometer	1	2	
2	Ammeter	1	2	
3	Voltmeter	1	2	
4	Potentiometer	1	2	
5	Multimeter (Analogue & Digital)	4	8	
6	Variable Resistance (Rheostat)	2	3	
7	Variable Capacitance	2	3	

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 seats	41-60 seats	Available
8	Batteries (6 V, 12 V)	2	4	
9	Dry Cells (1.5 V, 3 V)	2	4	
10	Oscilloscope	2	4	
11	Voltaic Cell	1	2	
12	Daniel cell	1	2	
13	Lechlanche Cell	1	2	
14	Lead Acid Accumulator	1	2	
15	Edison Cell	1	2	
16	Transformer (Step down)	2	4	
17	Transformer (Step up)	2	4	
18	Dynamo model AC/DC	2	4	
19	Safety devices (Fuses- 5A, 15 A)	4	6	
20	Magnetic needle	4	6	
21	Bar magnet	4	6	
22	Electromagnet	4	6	

E. ELECTROTHERAPY LAB:

Name of H.O.D. : _____

- a. Space available for department : _____ sq.ft.
- b. Whether w/c facility is attached? : _____
- c. Whether Departmental Library is maintained : _____
If yes, then number of available books : _____
- d. Whether Stock book registers are available? : _____
Whether Certified and well maintained? : _____
- e. Whether students attendance record is available? : _____
- f. Whether record of internal Assessment is well maintained? : _____
- g. Number of Charts available : _____
- h. Number of Models available : _____
- i. Whether term wise distributed syllabus is followed? : _____
- j. Any other important thing to specify? : _____

(Please attach detail list of available furniture, chart, models, samples, specimen, photographs, instruments, equipments available at department for teaching and academic purposes.)

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 seats	41-60 seats	Available
1	Hydrocollator Hot Pack Unit	1	2	
2	Paraffin Wax Bath	1	2	
3	Short Wave Diathermy – 500 watts with both Disc and pad electrodes	2	2	
4	Microwave Diathermy	1	1	
5	Diagnostic Electrical Stimulator	4	8	
6	Interferential Therapy	2	3	
7	T.E.N.S (Four Channel)	3	5	
8	Ultrasound Therapy Unit	2	4	
9	Electronic Traction Unit (Cervical & Lumbar)	2	3	
10	Whirlpool Bath	1	1	
11	Contrast Bath	1	1	

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 seats	41-60 seats	Available
12	UVR Lamp	2	2	
13	IRR Lamp	2	4	
14	Laser Therapy Unit	1	1	
15	Cryotherapy Unit	1	2	
16	CPM Unit (Lower Limb)	1	1	
17	CPM Unit (Upper Limb)	1	1	

F. EXERCISE THERAPY LAB:

Name of H.O.D. : _____

- a. Space available for department : _____ sq.ft.
- b. Whether w/c facility is attached? : _____
- c. Whether Departmental Library is maintained : _____
If yes, then number of available books : _____
- d. Whether Stock book registers are available? : _____
Whether Certified and well maintained? : _____
- e. Whether students attendance record is available? : _____
- f. Whether record of internal Assessment is well maintained? : _____
- g. Number of Charts available : _____
- h. Number of Models available: _____
- i. Whether term wise distributed syllabus is followed? : _____

Any other important thing to specify? _____

(Please attach detail list of available furniture, chart, models, samples, specimen, photographs, instruments, equipments available at department for teaching and academic purposes.)

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 Seats	41-60 Seats	Available
1	Parallel Bars	2	2	
2	Wall Ladder	1	2	
3	Static Cycles	3	4	
4	Suspension Apparatus	1	1	
5	Shoulder Wheel	3	4	
6	T-Pulley	2	2	
7	Finger Ladder	2	2	
8	Hand Exercise Kit	1	2	
9	Multiple Exercise Chair/Machine	1	2	
10	Tilt Table	1	2	
11	Exercise Mat 4"Thick (6'x 3')	1 pair	2 pair	
12	Walkers of Adjustable Height with and Casters	3	5	
13	Elbow Crutches	3 pairs	4 pairs	
14	Axillary Crutches	3 pairs	4 pairs	
15	Walking sticks	4	6	
16	Wheel Chairs-Adult size Paediatric size	1 1	2 2	
17	Medicine Balls (1 Kg-5 Kg)	1 set	2 sets	
18	Dumbbells (1/2 Kg – 5 Kg)	2 sets	3 sets	
19	Quadriceps Table	1	2	

Sr. No.	Name of Equipment	Number of Units required		
		Up to 40 Seats	41-60 Seats	Available
20	Self exercising equipment for all peripheral joints	1 set	2 sets	
21	Swiss Balls & Bolsters	2 sets	4 sets	
22	Trampoline (various sizes)	1 set	1 set	
23	Weight Cuffs	1 set	2 sets	
24	Balance Board (Adult & Paediatric)	2	4	
25	Goniometers (360, 180 & Finger)	4 sets	6 sets	
26	Treatment Couches	3	4	
27	Standing Frame	1	2	
28	CP Chairs	1	2	
29	Wedges	1 Set	2 Sets	
30	Peg Boards	2	3	

G. ANATOMY LAB

- Whether well equipped? Yes / No
 -Number of Dissected Specimens (minimum 15 are required) _____
 -Number of Mannequins (Minimum 2, 3 & 4 Nos for 30, 40/50 & 60 students respectively)

 -Number of Models (Minimum 20 are required) _____
 -Museum (as per requirement of syllabus & strength of students) Yes / No

H. PHYSIOLOGY LAB:

Adequate facility for experiments and demonstrations as per the requirement of the syllabus i.e. blood studies, Nerve muscle studies, spirometry, exercise physiology etc.

Available/Deficient

I. COMPUTER LAB

No. of Computers: _____

(Ratio should be maintained as 1 computer for 3 students) Broadband Internet Connectivity Yes /No)

J. STAFFING PATTERN FOR PHYSIOTHERAPY COURSE

	Required	Available
Before the start of 1st year of BPT course	Professor – 1 Assoc. Prof. – 2 Asst. Prof. – 3 Demonstrator – 2 Jr. Physiotherapist -4	
Before the start of 2nd year of BPT course	Professor – 1 Assoc. Prof. – 2 Asst. Prof. – 5 Demonstrator – 3 Jr. Physiotherapist -5	
Before the start of 3rd year of BPT course	Professor – 2 Assoc. Prof. – 3 Asst. Prof. – 5 Demonstrator – 3 Jr. Physiotherapist -6	
Before the start of 4th year of BPT course	Professor – 2 Assoc. Prof. – 4 Asst. Prof. – 6 Demonstrator – 4 Jr. Physiotherapist -6	

Teachers of Specialty Medical Subjects:

1. For 1st year BPT, 1 Assistant Professor each for Anatomy, Physiology, Biochemistry, English & Computer Applications is required.
2. For 2nd year BPT, 1 Assistant Professor each for Pathology, Microbiology, Pharmacology, Psychology & Sociology is required.
3. For 3rd year BPT, 1 Assistant Professor each for Orthopaedics, General Medicine and Research Methodology & Biostatistics is required.
4. For 4th year BPT, 1 Assistant Professor each for General Surgery & Neurology is required.
(Staff for Medical subjects can be appointed on part time basis.)

K. Required Non-teaching Staff.

Sr. No.	Post	Requirement	Available
1	Librarian	01	
2	Asst. Librarian	01	
3	Superintendent	01	
4	Accountant	01	
5	Assistant	01	
6	Clerk/DEO	02	
7	Lab Attendants	04	
8	Peon/Sweepers/Cleaners	as per the requirement basis	