

**Registered Post**

(To Be Substituted bearing same no. and date)

**From:**

**Director,  
Medical Education & Research, Haryana  
DHL Building, Plot No. 9, IT Park, Sector-22,  
Panchkula.**

**To**

Sr. No.	Roll No.	C_Name F-Name	Address
1.	9990389258	Yogita Sunil	DO Sunil, Madina Gindhran, City Madina Gindhran, Tehsil Meham, Distt. Rohtak, Pin:124111 Haryana
2.	9991292492	Nisha Dharambir	H. No. 117, VPO Lawan, City Mahendragarh, Tehsil & Distt. Mahendragarh. Pin-123029,Haryana.
3.	9990766484	Rakhi Yadav Rawat Yadav	1633, Sector-21, Gurugram, Tehsil & District Gurugram, Pin-122016, Haryana
4.	9990531537	Pramjeet Vedpal	Khas Pana, VPO- Talu, Tehsil & Distt. Bhiwani, Pin-127041, Haryana
5.	9991420218	Naveen Kumar Subhash Chander	Village Saharwa, City Hisar, Tehsil & Distt. Hisar, Pin-125005, Haryana
6.	9991464818	Sonu Chander Paul	VPO Balu, Bidhan Patti, Tehsil Kalayat, Distirct Kaithal, Pin-136117, Haryana
7.	9990530846	Sarvdeep Uday Ram	Village- Gothra Mohabtabad, City Faridabad, Tehsil Badhkal, Distt. Faridabad, Pin-121004, Haryana
8.	9990446036	Satyawan Hoshiyar Singh	V.P.O. Gorakhpur, City Gorakhpur, Tehsil & Distt. Fatehabad, Pin-125047, Haryana
9.	9991442918	Ravinder Rajsingh	VPO Chamarian, City, Rohtak, Tehsil & Distt. Rohtak, Pin-124001, Haryana
10.	9991500777	Harish Kumar Dalbir Singh	569, City Kuleri, Tehsil & Distt. Hisar, Pin-125047, Haryana

**Memo No. A1/44D/Admn/MER/2022/5676-5685**

**Dated Panchkula, the 07.07.2022**

**Subject: Provisional appointment to the post of Clerk against Advt. No. 05/2019, Cat. No. 1 in the office of Directorate, Medical Education & Research, Haryana, DHL Building, Plot No. 9. IT Park, Sector-22, Panchkula.**

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On the recommendation of Haryana Staff Selection Commission Panchkula, Medical Education & Research, Haryana, is pleased to offer you appointment as Clerk in the office of Medical Education & Research, Haryana, DHL Building, Plot No. 9, IT Park, Sector-22, Panchkula in the **FPL-2 new pay matrix @ 19900/- per month plus allowances** as may be admissible from time to time, on purely provisional basis subject to condition that in case if your certificate/documents are found forged/fake/bogus/unauthentic, inter alia, your candidature will be cancelled automatically without any notice/intimation.

1. You will be entitled to draw such allowances and other benefits as sanctioned by the Government from time to time.
2. The post is temporary and your appointment will be liable to be terminated on one month's prior notice on either side or one month salary including allowances in lieu of notice (except in case of removal/dismissal for misconduct). It will however be open to Govt. to pay, in lieu of notice, your salary for the period by which the notice falls short of one month. Similarly if you wish to resign from the post, you may do so by depositing with Government, your salary in lieu of notice, for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. This condition will, however not be applicable in case of your services be dispensed with during the probation period.
3. You will be on probation for a period of two years from the date of joining which can be extended if necessary up to three years. The services put in against the temporary post might be counted towards the period of probation but the completion of two years temporary service will not itself entitle you to confirmation unless the post is substantively vacant. Your appointment during probation period can be terminated without assigning any reasons or giving any notice, whatsoever.
4. Your services will be subject to Govt. Employee Haryana Conduct Rules, 2016 as amended from time to time. You will be governed by the Haryana Civil Services, Rules, 2016 and the relevant recruitment and conditions of service rules as applicable or amended from time to time. For all other matters, not specified herein, you will be subject to rules, regulations and instructions of Government in force from time to time. In respect of pay, leaves and all other matters not expressly provided for in the HCS rules, you shall be governed by such other regulation and rules as have been/would be framed and adopted by the competent authority. You shall be covered under new pension rules as notified vide No. 1/1/2004-1Pension, dated 18.08.2008.
5. On appointment/joining you will be required to take oath of allegiance to the Constitution of India.
6. You will furnish a certificate to the effect that you have only one living spouse, that you have not married a person already having one living husband/wife and you were not on any previous occasion, dismissed from service under any Department of Government or convicted by a court of Law or no criminal case is pending against you in any court of law.
7. In case you are married, you will have to file a declaration about non acceptance/giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance/giving of dowry by you to the office as per declaration in Annexure A & B in terms of Government Instructions issued vide No. 18/1/2004-2GS-1 dated 21.02.2006.
8. Your seniority will be determined according to your position in the merit list sent by Haryana Staff Selection Commission.
9. You shall at all times be liable to be transferred anywhere within or outside the State of Haryana.